

## TEAM ACADEMY CHARTER-08007325 - Corrective Action Report

Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status
Off-Site Assessment Tool	Off-Site Assessment Tool	Maintenance of Non-Profit School Food Service Account		701	06/18/2018	CAP Submitted
<b>Corrective Action History</b>			CAP Submitted FRANK MANCUSO 06/14/2018 11:05 AM Flagged Beatris Garcia 06/14/2018 10:55 AM			Our auditor Scott spoke with Child Nutrition and gave them the needed info for this finding. FINDINGS The SFA did NOT provide all necessary data required by USDA to complete the Resource Management Comprehensive Review the Maintenance of Non-Profit School Food Service Account. The SFA must maintain, and submit upon request, sufficient records to demonstrate compliance. A corrective action plan (CAP) is required.
Off-Site Assessment Tool	Off-Site Assessment Tool	Maintenance of Non-Profit School Food Service Account		702	12/08/2017	Flagged
<b>Corrective Action History</b>			Flagged Erlisa Levin 07/21/2018 10:41 PM			
Off-Site Assessment Tool	Off-Site Assessment Tool	Maintenance of Non-Profit School Food Service Account		703	12/08/2017	Flagged
<b>Corrective Action History</b>			Flagged Erlisa Levin 07/21/2018 10:41 PM			
Off-Site Assessment Tool	Off-Site Assessment Tool	Maintenance of Non-Profit School Food Service Account		704	12/08/2017	Flagged
<b>Corrective Action History</b>			Flagged Erlisa Levin 07/21/2018 10:41 PM			
Off-Site Assessment Tool	Off-Site Assessment Tool	Paid Lunch Equity		706	12/08/2017	Flagged
<b>Corrective Action History</b>			Flagged Erlisa Levin 07/21/2018 10:41 PM			
Off-Site Assessment Tool	Off-Site Assessment Tool	Paid Lunch Equity		707	12/08/2017	Flagged
<b>Corrective Action History</b>			Flagged Erlisa Levin 07/21/2018 10:41 PM			
Off-Site Assessment Tool	Off-Site Assessment Tool	Paid Lunch Equity		709	12/08/2017	Flagged
<b>Corrective Action History</b>			Flagged Erlisa Levin 07/21/2018 10:41 PM			
Off-Site Assessment Tool	Off-Site Assessment Tool	Local School Wellness		1000	12/08/2017	CAP Accepted

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<b>Corrective Action History</b>			CAP Accepted Erlisa Levin 12/12/2017 02:44 PM	CAP Accepted		
			CAP Submitted FRANK MANCUSO 11/29/2017 01:18 PM	Marketing team to add <a href="http://kippnj.schoolish.com/">http://kippnj.schoolish.com/</a> to our KIPP NJ/TEAM website for parent access.		
			Flagged Erlisa Levin 11/03/2017 12:39 PM	The SFA must provide a copy of the current Local School Wellness Policy and/or web address where the current policy is posted. In addition, explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.		
Off-Site Assessment Tool	Off-Site Assessment Tool	Civil Rights		804	12/08/2017	CAP Removed
<b>Corrective Action History</b>			CAP Removed Erlisa Levin 12/12/2017 02:41 PM	CAP Removed		
			Flagged FRANK MANCUSO 09/07/2017 06:06 PM			
Off-Site Assessment Tool	Off-Site Assessment Tool	Certification and Benefit Issuance		108	12/08/2017	CAP Accepted
<b>Corrective Action History</b>			CAP Accepted Erlisa Levin 12/07/2017 09:54 PM	CAP Accepted		
			CAP Submitted FRANK MANCUSO 11/29/2017 01:05 PM	Veronica will be listed as the Hearing official moving forward.		
			Flagged Erlisa Levin 11/03/2017 12:38 PM	The hearing official can not be a person involved with the application approval or the verification process. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.		
On-Site Assessment Tool	On-Site Assessment Tool	Certification and Benefit Issuance		124	12/08/2017	Flagged
<b>Corrective Action History</b>			Flagged Erlisa Levin 07/21/2018 10:50 PM			
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Meal Counting and Claiming - Day of Review	THRIVE Academy	318	12/08/2017	CAP Accepted
<b>Corrective Action History</b>			CAP Accepted Erlisa Levin 12/12/2017 02:44 PM	CAP Accepted		
			CAP Submitted FRANK MANCUSO 11/29/2017 01:02 PM	We have worked with THRIVE to ensure that all staff are accurately completing rosters for all meals served in the classroom. The school has committed to training staff on proper meal components to complete a reimbursable meal. Aramark will follow up weekly with classrooms to ensure accuracy. Staff was given the my plate diagram so they understand what compliant meal consists of, including fruit and veggie servings.		
			Flagged Erlisa Levin 11/03/2017 12:38 PM	An accurate count of reimbursable meals served, by eligibility category, must be taken at the point of service for breakfast. Point of service means that point in the food service operation where a determination can be made that a reimbursable free, reduced price or paid meal has been served to an eligible child. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..		

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On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Meal Counting and Claiming - Day of Review	THRIVE Academy	320	12/08/2017	CAP Accepted	
<b>Corrective Action History</b>			CAP Accepted Erlisa Levin 12/12/2017 02:43 PM	CAP Accepted			
			CAP Submitted FRANK MANCUSO 12/05/2017 01:21 PM	We are working to ensure all rosters are completed correct and are doing weekly audits to ensure compliance.			
			Flagged Erlisa Levin 11/03/2017 12:39 PM				
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Meal Counting and Claiming - Day of Review	THRIVE Academy	321	12/08/2017	CAP Accepted	
<b>Corrective Action History</b>			CAP Accepted Erlisa Levin 12/12/2017 02:41 PM	CAP Accepted			
			CAP Submitted FRANK MANCUSO 11/29/2017 06:20 PM	THRIVE staff is being retrained on how to take proper roster counts for students. THRIVE operations team is doing audits with Aramark to ensure teachers are taking proper participation counts in each classroom. We are also recommending to THRIVE that they consider doing grab and go on each floor next year to ensure proper meal counts by taking counts at the point of service and to alleviate the responsibility on the teachers.			
			Flagged Erlisa Levin 11/03/2017 12:53 PM				
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Water	TEAM Academy	1300	12/08/2017	CAP Accepted	
<b>Corrective Action History</b>			CAP Accepted Erlisa Levin 12/12/2017 02:43 PM	CAP Accepted			
			CAP Submitted FRANK MANCUSO 11/29/2017 05:59 PM	The Juice machine was not hooked up at the time of the audit and this is our source of water since the cooler was removed from the TEAM cafeteria. The machine is up and running and we a now offering all students water in the serving line.			
			Flagged Erlisa Levin 11/03/2017 12:39 PM				
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	THRIVE Academy	401	12/08/2017	CAP Accepted	
<b>Corrective Action History</b>			CAP Accepted Erlisa Levin 12/12/2017 02:43 PM	CAP Accepted			
			CAP Submitted FRANK MANCUSO 11/29/2017 06:10 PM	THRIVE staff and Aramark are working on training staff to ensure all BIC is served and accounted for under compliance. Aramark is ensuring that all components are being delivered and are tracking if there are any missing items daily.			
			Flagged Erlisa Levin 11/03/2017 12:40 PM				
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	THRIVE Academy	403	12/08/2017	CAP Accepted	

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<b>Corrective Action History</b>			CAP Accepted Erlisa Levin 12/07/2017 09:53 PM	CAP Accepted		
			CAP Submitted FRANK MANCUSO 11/29/2017 01:09 PM	- Aramark will ensure that we are offering 2 types (varieties of milk) skim and 1% each day for Breakfast in the classroom. Aramark will deliver 20% 1% and 80% skim to each classroom.		
			Flagged Erlisa Levin 11/03/2017 12:38 PM			
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	THRIVE Academy	404	12/08/2017	CAP Accepted
<b>Corrective Action History</b>			CAP Accepted Erlisa Levin 12/12/2017 02:42 PM	CAP Accepted		
			CAP Submitted FRANK MANCUSO 11/29/2017 06:15 PM	- We are putting signage in each class and in each BIC bag that gets delivered daily moving forward.		
			Flagged Erlisa Levin 11/03/2017 12:40 PM			
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	THRIVE Academy	406	12/08/2017	CAP Accepted
<b>Corrective Action History</b>			CAP Accepted Erlisa Levin 01/02/2018 12:03 PM	CAP Accepted		
			CAP Submitted FRANK MANCUSO 12/14/2017 02:23 PM	We are K to 8 at THRIVE BOLD and we will follow the k-8 meal pattern moving forward.		
			Flagged Erlisa Levin 12/12/2017 02:42 PM	Acceptable meal pattern grade groups are K-5, 6-8, K-8 and 9-12. When there are multiple age groups, the meal pattern does not allow for schools with a grade configuration with one grade above or below the grade grouping (e.g. Grades 8-12) to follow the predominant grade group requirements (as was previously allowable). However, adaptations can be made to menus to accommodate both grade groups in a single school. Describe in the corrective action how this will be corrected.		
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Fresh Fruit and Vegetable Program - Day of Review	SPARK Academy	1904	07/31/2018	CAP Accepted
<b>Corrective Action History</b>			CAP Accepted Janet Celi 07/27/2018 08:19 AM	CAP Accepted		
			CAP Submitted CALE PETERMANN 07/25/2018 01:00 PM	Working with schools to update the serving times of the program. Will work with teachers to implement a time during the day where students can enjoy their FF&V that does not get distributed during the lunch period.		
			Flagged Janet Celi 07/24/2018 07:46 AM			

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On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Fresh Fruit and Vegetable Program - Day of Review	SPARK Academy	1905	07/31/2018	CAP Accepted	
<b>Corrective Action History</b>			CAP Accepted Janet Celi 07/27/2018 08:21 AM	CAP Accepted			
			CAP Submitted CALE PETERMANN 07/25/2018 01:03 PM	All menus are/will be posted in the main office as well as the classrooms. Working on distributing menus to the families of the school at the beginning of the month.			
			Flagged Janet Celi 07/24/2018 07:49 AM				
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Afterschool Snack Program	THRIVE Academy	1700	12/08/2017	CAP Accepted	
<b>Corrective Action History</b>			CAP Accepted Erlisa Levin 12/12/2017 02:44 PM	CAP Accepted			
			CAP Submitted FRANK MANCUSO 12/11/2017 12:56 PM	Moving forward we will not serve Jello as a snack we will serve a compliant snack component moving forward. I believe there was an over site here and we will never have jello as a reimbursable meal.			
			CAP Rejected Erlisa Levin 12/07/2017 09:50 PM	will this item still be served? if not what will be the substitute?			
			CAP Submitted FRANK MANCUSO 11/29/2017 01:02 PM	This item was on our boys and girls club menu not on our snack menu for the NSLP.			
			Flagged Erlisa Levin 11/03/2017 12:38 PM				
Off-Site Assessment Tool	Off-Site Assessment Tool	Revenue from Nonprogram Foods		710	06/18/2018	CAP Accepted	

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<b>Corrective Action History</b>			CAP Accepted Beatris Garcia 06/25/2018 08:55 AM	CAP Accepted		
			CAP Submitted FRANK MANCUSO 06/22/2018 01:24 PM	Moving Forward we will make sure we will have the data required for the state to complete the B5 report and we will show the separation of a la carte, catering food from program food. Scott Loef our Auditor and myself Frank Mancuso will make sure his happens moving forward.		
			CAP Rejected Beatris Garcia 06/21/2018 03:17 PM	RESOURCE MANAGEMENT COMPREHENSIVE REVIEW Your Corrective Action Plan (CAP) in SOARS did not address the finding issued by fiscal for the Resource Management Comprehensive Review. The NJ Department of Agriculture, Division of Food and Nutrition has rejected your CAP submitted on 06/19/2018 . Please resubmit your CAP as indicated in the CAP tab by Monday June 25, 2018. In addition, your SFA's hold will not be lifted until an acceptable CAP is submitted for each part of the finding in its entirety. The Certifier must click on the Corrective Action Tab in SOARS and submit the Corrective Action Plan (CAP). For every CAP Rejected question in the Resource Management section of the Administrative Off-Site Assessment Tool, please submit a Corrective Action Plan response including the following information: Your Corrective Action, Method of Implementation, Person Responsible for Implementation, and Date of Implementation. Once this is done, click "save and submit". In addition, please send an email to beatris.garcia@ag.nj.gov to notify us that your RMCR Corrective Action response has been submitted in SOARS with a subject line of "FISCAL-RMCR CAP, YOUR DISTRICT NAME, COUNTY AND AGREEMENT NUMBER". If you have any questions concerning your RMCR, please contact me. Thank you for your continued interest and participation in our Food and Nutrition Programs. Sincerely, Beatris Garcia Auditor		
			CAP Submitted FRANK MANCUSO 06/14/2018 11:06 AM	Our auditor spoke to Child Nutrition to resolve any issues we had.		
			Flagged Beatris Garcia 06/14/2018 10:56 AM	The SFA did NOT provide all necessary data required by USDA to complete the Resource Management Comprehensive Review. The Non-Program Food Revenue Tool (NPFR Tool) was not submitted. The NPFR Tool must be completed, documented and maintained annually. The SFA must have a process in place whereby all appropriate nonprogram food revenues and costs are accounted for and reported via the annual B-5, profit and loss statement for the food service account. The SFA's Revenue Ratio must equal or exceed the SFA's Food Cost Ratio. The SFA must maintain, and submit upon request, sufficient records to demonstrate compliance with the recordkeeping and execution of the NPFR tool. Adult meals served, if any, must be priced so that the adult payment is sufficient to cover the overall cost of the adult breakfast and/or lunch. A corrective action plan (CAP) is required.		

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Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status	
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Food Safety, Storage and Buy American	THRIVE Academy	1410	12/08/2017	CAP Accepted	
<b>Corrective Action History</b>			CAP Accepted Erlisa Levin 12/12/2017 02:43 PM	CAP Accepted			
			CAP Submitted FRANK MANCUSO 11/29/2017 05:55 PM	We will ensure that all products are purchased according to the Buy American Provision. From my understanding we cannot purchase any pineapple product that is domestic.			
			Flagged Erlisa Levin 11/03/2017 12:39 PM	The review of products on-site at reviewed schools or at off-site storage facilities indicated violations with Buy American. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			